

SCHOOL TRANSFER FORM
GRADE 1 – GRADE 5
 (To be completed by Applicant’s Classroom Teacher)

To assist us in evaluating this student for admission to ISS International School, we would appreciate it if you could complete this reference form. All information will be treated as confidential.

Please email the completed form directly to the Admissions Department at admissions@iss.edu.sg.

PERSONAL DETAILS OF STUDENT					
Family Name:		First Name:			
Current Grade:		Nationality:			
First Language:		Second / other Languages:			
Level of English if not Mother Tongue:	<ul style="list-style-type: none"> • Just beginning • Gaining confidence • Confident • Fluent 				
EDUCATIONAL DETAILS OF STUDENT					
Length of time attended current School:		Attendance record:	<ul style="list-style-type: none"> • Poor • Good • Excellent 		
Please indicate your evaluation of the student’s level (1=low to 5=high)					
Overall Academic Ability	1	2	3	4	5
Oral Communication Skills	1	2	3	4	5
Written Communication Skills	1	2	3	4	5
Reading Comprehension	1	2	3	4	5
Grasp of Mathematical Concepts	1	2	3	4	5
Mathematical Computation Skills	1	2	3	4	5
Coordination – Gross/Fine Motor Skills	1	2	3	4	5
Study Habits	1	2	3	4	5
Cooperative Learning Skills	1	2	3	4	5
Organization of Work	1	2	3	4	5
Attitude Towards Learning	1	2	3	4	5
Ability to Follow Directions	1	2	3	4	5
Independence	1	2	3	4	5
Concentration / Attention Span	1	2	3	4	5
Personal Relationships / Social Interaction	1	2	3	4	5
Behavior	1	2	3	4	5

Please indicate any areas of strength.	Please provide details.
Please indicate any particular areas that may need development.	Please provide details.
<p>Does the student have any special educational/learning difficulties?</p> <p>If yes, please provide further details, e.g., Speech Therapy, School Counselor.</p>	Please provide details.

DETAILS OF SCHOOL

Name of School:

Address:

Contact Number:

Website:

Completed by:

School Principal/Counselor:

Email Address:

Signature:

Date:

(School Stamp)

Please attach the student's transcripts for all years s/he attended your school.
Please provide a School Profile, brochure or other information about your school.

Check this box if there is additional background information about this student that we should call you about or that you would prefer to speak about by phone instead of in writing.

Thank you for taking the time to complete this form.